

MINUTES

**THESE ARE THE MINUTES FROM THE MEETING OF
THE BOARD OF COMMISSIONERS FOR THE
TOWN OF CONETOE, NORTH CAROLINA
August 23rd, 2022**

Gerry Lynch, Mayor

The Board of Commissioners of the Town of Conetoe met in a regular monthly session on Tuesday, August 23rd, 2022, at 7:30 p.m. in the Town Hall Council Room at 102 West Church Street, Conetoe, NC.

PRESENT

Commissioners: Mayor Pro-Tem Delane Bryant, Jenny Staton-Hinnant, and Clay Webb

ABSENT

Mayor: Gerry Lynch

Commissioner: Milton Goff

ALSO PRESENT

Town Clerk: Kelly Hunter

1. MEETING CALLED TO ORDER AND INVOCATION

The Mayor Pro-Tem called the meeting to order. Commissioner Hinton offered the invocation. Mayor Pro-Tem Bryant led the pledge of allegiance.

2. WELCOME TO CITIZENS

Mayor Pro-Tem Bryant acknowledged the citizens present and welcomed our guests.

3. APPROVAL OF PROPOSED AGENDA BY COUNCIL

Commissioner Hinnant made a motion to approve the agenda as presented. Commissioner Webb seconded the motion and it carried unanimously.

4. READING OF THE MINUTES

Commissioner Hinnant made a motion to accept the minutes from the regular session that was rescheduled from Tuesday, August 9th, 2022 to Tuesday, August 23rd, 2022. The original date was changed due to the building being without air conditioner. The minutes were presented by Town Clerk, Kelly Hunter. Commissioner Webb seconded the motion and it carried unanimously without amendment.

5. DEPARTMENTAL & ADMINISTRATIVE REPORTS:

a. Town Manager Report-

- i. Commissioner Bryant presented the Town Manager Report. She gave updates on the happenings with the Upper Coastal Plain Counsel of Government. She also reported that the NC Down East Home Consortium board was not able to meet in the month of August and once another date is scheduled she plans to attend to get more information concerning possibilities for the town.

b. Buildings & Town Maintenance Report:

- i. Commissioner Webb gave the Buildings & Town Maintenance Report. He presented information on the streetlights and who to contact if an outage has occurred. He covered the work being done on Factory Street and the ditch maintenance being performed by the DOT. Commissioner Webb reported on the yard waste pickup and the surplus items the town is completing an inventory of for future sale.

c. Parks & Recreations Report:

- i. Commissioner Hinnant presented the report for Parks & Recreations. She shared about the training she attended regarding the Shared Use Agreement between communities in the county. Commissioner Hinnant also presented information concerning the Conetoe Community Cleanup Day scheduled for Saturday, September 17th, 2022.

d. Clerk/Financial Report:

- i. The Town Clerk presented a record of all of August's deposits, invoices, and bills paid. A list of several town report standings was given. This included: Conetoe's quarterly taxes, the NC Employment Commission, the Powell Bill report, Workers Comp., the LGC-203, and the ARP report. The bank account totals were also presented and mention of the sale of town license plates to the total of \$660.00 was given.

e. Mayor's Report:

- i. Mayor Pro-Tem Bryant presented the Mayor's Report. She presented information on the safety deposit box that the town currently has. A planning meeting is to be held to discuss how to proceed with the safety deposit box at PNC Bank moving forward.

Commissioner Hinnant made a motion to conclude and accept the Departmental & Administrative Reports. Commissioner Webb seconded the motion and it carried unanimously.

6. OLD BUSINESS

- a. No old business was reported.

7. NEW BUSINESS

a. Conetoe Big Sweep

- i. Gloria Moseley, a resident of Conetoe, is apart of the Keep America Beautiful committee. She has helped us coordinate the Conetoe Community Cleanup. Citizens are encouraged to attend. All supplies are provided, there will be a weigh-in, with snacks and prizes immediately following. This will take place on Saturday, September 17th, 2022

b. New Facebook Page