



MINUTES

**THESE ARE THE MINUTES FROM THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS FOR THE
TOWN OF CONETOE, NORTH CAROLINA
NOVEMBER 12, 2024**

The Board of Commissioners of the Town of Conetoe met in a Regular Meeting on Tuesday, November 12, 2024 at 6:30 p.m. in the Conetoe Town Hall Council Room at 204 West Church Street, Conetoe, NC 27819.

PRESENT

Mayor Delane Bryant

Commissioners: Jenny Staton-Hinnant, Monica Worsley, Cedric Barnes and Clay Webb

ABSENT

None

ALSO PRESENT

Town Clerk: Kelly Hunter

1. MEETING CALLED TO ORDER AND INVOCATION

Mayor Bryant called the meeting to order and welcomed citizens and guests. Commissioner Hinnant gave the invocation.

2. APPROVAL OF AGENDA AND MINUTES

Upon review of the agenda Commissioner Hinnant made a motion to approve the agenda as presented. Commissioner Worsley seconded the motion and it carried unanimously. Upon review of the Minutes from the meeting held October 8, 2024 Commissioner Webb made a motion to approve the minutes as is without amendment. Commissioner Hinnant seconded the motion and it carried unanimously.

3. PUBLIC COMMENTS

- i. There were no public comments

Commissioner Webb made a motion to close the Public Comments portion of the meeting and move to Action Items. Commissioner Worsley seconded the motion and it carried unanimously.

4. ACTION ITEMS

- a. Event Updates/Discussion:

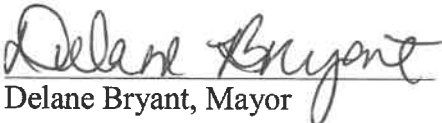
- i. Mayor Bryant spoke about the Howl-O-Ween Blast that was held at the town hall. Commissioner Hinnant made a motion to make the Howl-O-Ween Boo Blast an annual event. Commissioner Worsley seconded the motion and it carried unanimously.
- ii. We had the Edgecombe County Chamber of Commerce ceremonial Ribbon Cutting for the official opening of the newly renovation Town Hall building and grounds on November 6th. There was a community Grand Opening Celebration of the Town Hall & grounds on November 9th.

We had many vendors, food trucks, and music. It was a great time had by all.

- b. Mayor Bryant gave provided information on the T-Mobile Hometown Grant for \$50,000.00 that the town is working on completing.
- c. Mayor Bryant gave an update on the Mid-East Commission/Ordinances and services contract.
- d. Town Clerk, Kelly Hunter, presented the clerk report and gave an accounting of both completed and upcoming reports for the Town, including Grant Reporting, and its Bank Totals.
 - i. A payment detail list of all bills and invoices paid and deposited were given to the Council to review. Commissioner Webb made a motion to approve all bills and invoices paid. Commissioner Worsley seconded the motion and it carried unanimously. The Budget to Actual report was also given to the Board for review.
 - ii. Mandy Valiquette, Business Services Consultant, with the NCLM will be coming in on November 13th to discuss our property and liability policy and make sure everything is up to date and include any new additions.
- e. Budget Officer Clay Webb presented the Budget to Actual report to the board. Commissioner Worsley made a motion to approve the Budget Report. Commissioner Barnes seconded the motion and it carried unanimously.
- f. Mayor Bryant presented the Town Manager Report.
- g. Additional Business
 - 1. The next Second Saturday Market will be held on December 14th.
 - 2. On December 10th following our next Regular Board Meeting we will be meeting outside at 7:00PM. At this time we will begin Christmas Caroling around town. The kids will then decide on which house has the most Christmas spirit! There will be prizes for the top 3 houses. A Community Christmas Social will follow at the Town Hall.
 - 3. The board discussed adding a vendor fee starting in January 2025. Commissioner Webb made a motion to begin charging a \$10 vendor fee. Commissioner Worsley seconded the motion and it carried unanimously.
 - 4. A Craft Night on December 19th was discussed. Commissioner Worsley made a motion to hold a Christmas Craft night. Commissioner Barnes seconded the motion and it carried unanimously.

5. ADJOURNMENT

The next Regular Board Meeting will be held on Tuesday, December 10, 2024 at 6:30PM. Commissioner Webb made a motion to close and adjourn the meeting. Commissioner Hinnant seconded the motion and it carried unanimously.


Delane Bryant, Mayor


Kelly Hunter, Town Clerk

REVIEWED BY: JH
CW
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