



MINUTES

**THESE ARE THE MINUTES FROM THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS FOR THE
TOWN OF CONETOE, NORTH CAROLINA
OCTOBER 8, 2024**

The Board of Commissioners of the Town of Conetoe met in a Regular Meeting on Tuesday, October 8, 2024 at 6:30 p.m. in the Conetoe Town Hall Council Room at 204 West Church Street, Conetoe, NC 27819.

PRESENT

Mayor Delane Bryant

Commissioners: Jenny Staton-Hinnant, Monica Worsley, Cedric Barnes and Clay Webb

ABSENT

None

ALSO PRESENT

Town Clerk: Kelly Hunter

1. MEETING CALLED TO ORDER AND INVOCATION

Mayor Bryant called the meeting to order and welcomed citizens and guests. Ms. Linda Meeks gave the invocation.

2. APPROVAL OF AGENDA AND MINUTES

Upon review of the agenda Commissioner Webb made a motion to approve the agenda as presented. Commissioner Worsley seconded the motion and it carried unanimously. Upon review of the Minutes from the meeting held September 10, 2024 Commissioner Worsley made a motion to approve the minutes as is without amendment. Commissioner Barnes seconded the motion and it carried unanimously.

3. PUBLIC COMMENTS

- i. There were no public comments

4. ACTION ITEMS

- a. An update on the Town Hall renovations was given by Mayor Bryant.
- b. Upcoming events were discussed. This included information on the 2nd Saturday Market Days, the Howl-O-Ween Boo Blast from 5-7PM on October 31st, the Ribbon Cutting Ceremony with the Edgecombe County Chamber of Commerce on Wednesday, November 6th, and the Grand Opening Celebration for the renovated Town Hall and grounds on November 9th.
- c. Town Clerk, Kelly Hunter, presented the clerk report and gave an accounting of both completed and upcoming reports for the Town, including Grant Reporting, and its Bank Totals.
 - i. A payment detail list of all bills and invoices paid and deposited were given to the Council to review. Commissioner Webb made a motion to approve all bills and invoices paid. Commissioner Worsley seconded the

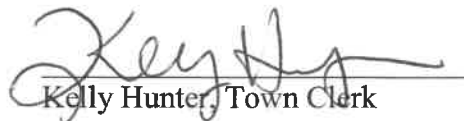
motion and it carried unanimously. The Budget to Actual report was also given to the Board for review. The budget for the Grand Opening was discussed. Commissioner Hinnant made a motion to set the Grand Opening Budget for \$700.00 and Commissioner Barnes seconded the motion and it carried unanimously.


- ii. Clerk Hunter mentioned that the board will be attending the Unit Assistance List training offered by the UNC School of Government on October 9th.
- iii. Commissioner Webb made a motion to approve the Clerk Report. Commissioner Worsley seconded the motion and it carried unanimously.
- d. Budget Officer Clay Webb presented the Budget to Actual report to the board.
- e. Mayor Bryant gave the Town Manager Report. She gave an update on our new Town and Zoning Ordinances that the Mid-East Commission is assisting us with. She also gave an update on other possible grant opportunities. Mayor Bryant also mentioned taking another t-shirt order for long sleeve shirts and sweatshirts. Commissioner Webb made a motion to move forward with ordering more town shirts. Commissioner Worsley seconded the motion and it carried unanimously.
- f. Additional Business
 - 1. The board discussed possibility of doing a fund raiser of some sort to help Western North Carolina or being a drop off location for various winter items. The idea of buy a hoodie and give a hoodie was presented to the board as a possibility. Commissioner Webb made a motion to move forward with the hoodie donations for Western NC. Commissioner Hinnant seconded the motion and it carried unanimously.
 - 2. Local resident Fostina Lynch spoke about her participation in the senior games.

5. ADJOURNMENT

The next Regular Board Meeting will be held on Tuesday, December 10, 2024 at 6:30PM. There will also be a board workshop meeting on October 22, 2024 at 6:30PM. Commissioner Barnes made a motion to close and adjourn the meeting. Commissioner Hinnant seconded the motion and it carried unanimously.


Delane Bryant, Mayor


Kelly Hunter, Town Clerk

REVIEWED BY: CW JH MW 
CA