



## MINUTES

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**THESE ARE THE MINUTES FROM THE REGULAR MEETING OF  
THE BOARD OF COMMISSIONERS FOR THE  
TOWN OF CONETOE, NORTH CAROLINA  
SEPTEMBER 10TH, 2024**

The Board of Commissioners of the Town of Conetoe met in a Regular Meeting on Tuesday, SEPTEMBER 10, 2024 at 6:30 p.m. in the Conetoe Town Hall Council Room at 204 West Church Street, Conetoe, NC 27819.

**PRESENT**

Mayor Delane Bryant

Commissioners: Jenny Staton-Hinnant, Monica Worsley, Cedric Barnes and Clay Webb

**ABSENT**

None

**ALSO PRESENT**

Town Clerk: Kelly Hunter

**1. MEETING CALLED TO ORDER AND INVOCATION**

Mayor Bryant called the meeting to order and welcomed citizens and guests. Ms. Linda Meeks gave the invocation.

**2. APPROVAL OF AGENDA AND MINUTES**

Upon review of the agenda Commissioner Webb made a motion to approve the agenda as presented. Commissioner Worsley seconded the motion and it carried unanimously. Upon review of the Minutes from the meeting held August 22, 2024 Commissioner Hinnant made a motion to approve the minutes as is without amendment. Commissioner Worsley seconded the motion and it carried unanimously.

**3. PUBLIC COMMENTS**

- a. Citizen Linda Meeks brought before the board the idea of asking for a donation for the vendor fee at the Market Day the town holds every second Saturday of each month in lieu of charging a set rate of \$10.
  - i. Mayor Bryant asked to table that idea until the additional business under Action Items.

**4. ACTION ITEMS**

- a. An update on the Town Hall renovations was given. An accounting for where the town stands financially with the project and the remaining grant funds available was given.
  - i. Kelly Hunter presented the board with the four remaining invoices to be paid. These included Invoice #3, Invoice #4, Invoice #5, & Invoice #7 totaling to \$34,623. Commissioner Webb made a motion to pay TK Tradesmen for the four remaining invoices (invoice #3, #4, #5, & #7). Commissioner Worsley seconded the motion and it carried unanimously.

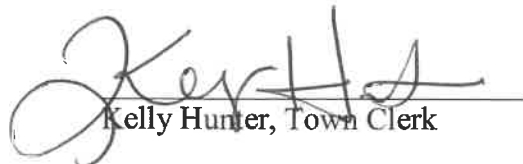
- ii. Mayor Bryant presented to the board a list of proposed items that could be addressed with the remaining grant funds in the amount of \$17,779.11. Commissioner Webb made a motion to move forward with the proposed listed items that will complete the spending of the State Grant Funds remaining. Commissioner Worsley seconded the motion and it carried unanimously.
- b. Town Clerk, Kelly Hunter, presented the clerk report and gave an accounting of both completed and upcoming reports for the Town, including Grant Reporting, and its Bank Totals.
  - i. A payment detail list of all bills and invoices paid and deposited were given to the Council to review. Commissioner Hinnant made a motion to approve all bills and invoices paid. Commissioner Barnes seconded the motion and it carried unanimously. The Budget to Actual report was also given to the Board for review.
  - ii. Commissioner Worsley made a motion to approve the Clerk Report. Commissioner Webb seconded the motion and it carried unanimously.
- c. Mayor Bryant gave the Town Manager Report. She gave an update on our new Town and Zoning Ordinances that the Mid-East Commission is assisting us with.
  - i. Commissioner Webb made a motion to approve the Town Manager Report. Commissioner Worsley seconded the motion and it carried unanimously.
- d. Additional Business
  - i. The board discussed, in depth, the idea of asking for a small donation, at the vendors' discretion, instead of charging a set vendor fee at the Saturday Market Days. Commissioner Webb made a motion to ask for a small donation instead of setting a set vendor fee. Commissioner Worsley seconded the motion and Commissioner Barnes was in agreement. Commissioner Hinnant was a nay on the matter.

Commissioner Worsley made a motion to close the Action Items portion of the meeting. Commissioner Barnes seconded the motion and it carried unanimously.

## 5. ADJOURNMENT

The next Regular Board Meeting will be held on Tuesday, August 22, 2024 at 6:30PM. Commissioner Worsley made a motion to close and adjourn the meeting. Commissioner Webb seconded the motion and it carried unanimously.

  
Delane Bryant, Mayor

  
Kelly Hunter, Town Clerk