

## MINUTES

---

**THESE ARE THE MINUTES FROM THE REGULAR MEETING OF  
THE BOARD OF COMMISSIONERS FOR THE  
TOWN OF CONETOE, NORTH CAROLINA  
AUGUST 22, 2023**

The Board of Commissioners of the Town of Conetoe met in a Regular Meeting on Tuesday, August 22, 2023 at 6:30 p.m. in the Town Hall Council Room at 204 West Church Street, Conetoe, NC.

**PRESENT**

Commissioners: Jenny Staton-Hinnant, Delane Bryant, Clay Webb, Regina Gray

**ABSENT**

none

**ALSO PRESENT**

Town Clerk: Kelly Hunter

Town Attorney: Laney Ezzell

**1. MEETING CALLED TO ORDER AND INVOCATION GIVEN**

Mayor Pro-Tem Bryant called the meeting to order, and Ms. Linda Meeks offered the invocation.

**2. WELCOME TO CITIZENS**

Mayor Pro-Tem Bryant acknowledged citizens and read through the agenda as presented. Commissioner Hinnant made a motion to approve the agenda and Commissioner Gray seconded the motion and it carried unanimously.

**3. READING OF THE MINUTES**

The minutes from the Regular Monthly Meeting held on July 31, 2023 were read. Commissioner Webb made a motion to approve those minutes without amendment. Commissioner Gray seconded the motion and it carried unanimously.

**4. ADMINSTRATIVE REPORTS**

- a. A report was given on the status of the renovations at the Town Hall by Town Administrator Delane Bryant.
- b. Commissioner Webb spoke with regards to citizen complaints about low hanging limbs on the roadways. It was determined that TJ Parker, who is contracted with the town for yard waste and debris removal, will trim the limbs and disposed of them in the next few weeks.
- c. Town Clerk, Kelly Hunter, presented the clerk report and gave an accounting of both completed and upcoming reports for the Town. Both renovation and bank totals for each account were given along with a list of all bills paid and deposited for the council to review and approve.
  - i. Commissioner Webb made the motion to approve all bills paid and deposited. Commissioner Hinnant seconded the motion and it carried unanimously.
  - ii. Commissioner Hinnant made a motion to approve and adopt The Grant Project Ordinance for the Town of Conetoe regarding the Utilization of Coronavirus State and Local Fiscal Recovery Funds from the American Rescue Plan Act of 2021. Commissioner Webb seconded the motion and it carried unanimously.

Commissioner Hinnant made a motion to approve and close the new business portion of the meeting. Commissioner Webb seconded the motion and it carried unanimously.

#### **5. OLD BUSINESS**

- a. After participating in the Walk Audit we have been invited by the county to participate in Walk Around Edgecombe. This event will be held on September 23, 2023.
- b. We discussed the closing of Conetoe's Super Summer Saturday's Program. This was a grant funded project through Edgecombe County.

Commissioner Webb made a motion to close the Old Business portion. Commissioner Gray seconded the motion and it carried unanimously.

#### **6. NEW BUSINESS**

- a. The town hosted the Edgecombe County Inspectors Public Hearing in regards to the Conetoe Mobile Home Park on August 9, 2023.
- b. Ben Farmer with the Upper Coastal Plains Council of Government is looking into various grant opportunities that could potentially help town. There are several areas that need addressing, such as drainage issues, that state grants would allow for.
- c. In an effort to get the Town Hall up to code we will be adding exit signs and having fire extinguishers installed. We are also looking at adding AED devices in the future to both the Town Hall and Parks and Recreations Building.
- d. The town is planning to start a small library at the Town Hall in the next few weeks.

Commissioner Hinnant made a motion to close New Business. Commissioner Webb seconded the motion and it carried unanimously.

#### **7. PUBLIC COMMENTS**

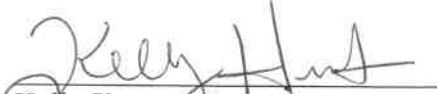
- a. There were no Public Comments. Commissioner Hinnant made a motion to close the Public Comments. Commissioner Webb seconded the motion and it carried unanimously.

#### **8. ADJOURNMENT**

Our next regular monthly meeting is scheduled for Tuesday, September 12, 2023 at 6:30 PM here in the board room.

Commissioner Webb made a motion to adjourn the meeting and Commissioner Hinnant seconded the motion and it carried unanimously.

  
Mayor Pro-Tem Delane Bryant

  
Kelly Hunter, Town Clerk