

## MINUTES

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**THESE ARE THE MINUTES FROM THE REGULAR MEETING OF  
THE BOARD OF COMMISSIONERS FOR THE  
TOWN OF CONETOE, NORTH CAROLINA  
JULY 9, 2024**

The Board of Commissioners of the Town of Conetoe met in a Regular Meeting on Tuesday, July 9, 2024 at 6:30 p.m. in the Conetoe Volunteer Fire Department at 115 Canal St, Conetoe, NC 27819.

**PRESENT**

Mayor Delane Bryant

Commissioners: Jenny Staton-Hinnant, Monica Worsley, Cedric Barnes and Clay Webb

**ABSENT**

None

**ALSO PRESENT**

Town Clerk: Kelly Hunter

**1. MEETING CALLED TO ORDER AND INVOCATION**

Mayor Bryant called the meeting to order and welcomed citizens and guests. Commissioner Hinnant offered the invocation.

**2. PROPOSED AGENDA BY COUNCIL**

Mayor Bryant read through the agenda presented. Commissioner Worsley made a motion to accept and approve the agenda as read. Commissioner Hinnant seconded the motion and it carried unanimously.

**3. READING OF THE MINUTES**

- a. The minutes from the Public Hearing for the FY24-25 Budget Draft Ordinance on June 11, 2024 were presented by Town Clerk, Kelly Hunter. Commissioner Hinnant made a motion to approve the minutes as read without amendment. Commissioner Webb seconded the motion and it carried unanimously.
- b. Town Clerk, Kelly Hunter read the minutes from the Regular Monthly Board Meeting held Tuesday, June 11, 2024. Commissioner Webb approved the minutes as read without amendment. Commissioner Worsley seconded the motion and it carried unanimously.

**4. OLD BUSINESS**

- a. Town T-Shirts are available at the town hall for purchase.
- b. Mayor Bryant gave an update on where the town is with the CDBG Grant. The Environmental Review is underway and is scheduled to be completed by July 28<sup>th</sup>. This is one of our final steps before funds are available to be released.
- c. Newsletters will be delivered this month but will be available on for pickup at the town hall and the post office going forward.

- d. Terry Webb gave an update on the renovations taking place at Town Hall and on its grounds. The work is about 75% complete and they are working on the final details and check list for the project. He projected that the project should be completed within the next six weeks.
- e. David's Trash Service will be collecting any additional carts. Each residence is allowed only one. This came from them directly according to the contract they have with the town. They did not have to notify us before taking the carts.
- f. Commissioner Webb mentioned the yard waste debris specifications for pickup. All yard waste must meet these requirements in order to be hauled away.
- g. Commissioner Webb gave notice that he had attended a Financial Training Class for Municipalities. This allowed him to meet the six hour requirement for board members whose towns are on the Unit Assistance List.

Commissioner Hinnant made a motion to close the Old Business. Commissioner Barnes seconded the motion and it carried unanimously.

## **5. NEW BUSINESS**

- a. The Clerk Report was given by Town Clerk Hunter. This included an accounting of all reporting required by the state.
- b. The Insurance Bills for the town were presented for payment.
  - i. These included the NC Interlocal Risk Management Agency for Workers Compensation in the amount of \$750.00 and the Interlocal Risk Financing Fund of NC for the Property and Liability Insurance Trust administered by the NC League of Municipalities in the amount of \$4,674.01.
  - ii. Commissioner Webb made a motion to approve the payment insurance. Commissioner Worsley seconded the motion and it carried unanimously.
  - iii. Commissioner Worsley made a motion to approve all bills and invoices paid. Commissioner Webb seconded the motion and it passed unanimously.
  - iv. Commissioner Webb made a motion to approve the Clerk report without amendment. Commissioner Worsley seconded the motion and it carried unanimously.
- c. Commissioner Webb gave an update on where the town is with the new budget. He stated that some adjustments and cuts were made to the new FY24-25 Budget accommodate some areas that we had previously gone overbudget.
  - i. Commissioner Hinnant made a motion to approve the Budget Report. Commissioner Worsley seconded the motion and it carried unanimously.
- d. Davids Trash Service sent notice to the Town that they will be picking up any old broken carts and asked that residents have them placed out front on July 14<sup>th</sup> so that they send them to salvage.
- e. An update on the "Get off the List Initiative," with the county was given by Mayor Bryant.
- f. Mike Sarah, new store owner in Conetoe, gave an update on the progress taking place at his convenient store. Plans include the station, a grill, and gas pumps.

- g. Terry Webb gave notice of his plans for his property on the corner of HWY 64 & HWY 42. He is open to work with the public on ideas and things that would be beneficial for the town.
  - h. New Town & Zoning Ordinances are in the works. We are hoping to have the final draft completed and ready to present to the public at the next board meeting.
- Commissioner Webb made a motion to approve and close all new business. Commissioner Hinnant seconded the motion and it carried unanimously.

**6. CITIZEN COMMENTS**


- a. There were no public comment cards presented to the Town Clerk. Commissioner Worsley made a motion to close the Citizen Comments portion of the meeting. Commissioner Barnes seconded the motion and it carried unanimously.


**7. CLOSING COMMENTS**

Mayor Bryant and the Commissioners each thanked everyone for coming and encouraged those attending to share when our next meeting is with neighbors. Commissioner Webb made a motion to approve and close the Closing Comments portion of the meeting. Commissioner Worsley seconded the motion and it carried unanimously.

**8. ADJOURNMENT**

The next Regular Board Meeting will be held on Tuesday, August 22, 2024 at 6:30PM. Commissioner Hinnant made a motion to close and adjourn the meeting. Commissioner Barnes seconded the motion and it carried unanimously.

  
Delane Bryant, Mayor

  
Kelly Hunter, Town Clerk